

## **Complete a Payment Pending Filing**

A filing will have a status of *Payment Pending* when the payment process was interrupted, cancelled, or the credit card information was declined or determined to be invalid.

The following instructions explain how to complete the payment process.

South Carolina Courts OF Filer Interface									
Home E	-File Cases	My Profile Log (	ut		user: John E. Doe				
Home									
New Case	File new case								
Cases	Cases Perform case actions: E-File, Search, View History, Service List								
My Filings	(1) Check the status	of my filings							
Notifications	Review your Noti	fications							

1. Start at the Home screen and click **My Filings**.

Key E-Filing Filer Interface   Borne E-File Cases My Profile Log Out												
My John Rep View Filir Gd	My Filings   John E. Doe Filings   Report Criteria:   View Filings Between: 06/05/2015   AND   06/11/2015   Filing ID:   Compose Clear Search   My Filings Between 06/05/2015 and 06/11/2015											
	iling ID	Client #	Case Caption	Court Case #	▼ Date Submitted	Action	Court Agency	County	Status	NEF	Additional	
		2015-8818	Mary Beth Pruitt VS David R. Darnell	2015LP2200778	06-10-2015 03:55:20 PM	Lis Pendens Filed	Common Pleas	Georgetown	Filed			
	🗄 8940	2015-09918			06-09-2015 11:20:10 AM	Summons & Complaint	Common Pleas	Georgetown	Payment Pendi	ng 🗎	Make Payment	
	± 8916		New Case: Adams, Rajaapati		06-08-2015 03:42:17 PM	Summons & Complaint	Common Pleas	Georgetown	Awaiting Appro	val 📄	$\bigcirc$	
	<b>⊞ 8914</b>	2015-91774	New Case: Prichard, Matthews		06-08-2015 03:37:52 PM	Summons & Complaint	Common Pleas	Georgetown	Awaiting Appro	val 🗎	$\mathbf{\mathcal{L}}$	
	± 8911	2015-881945	New Case: Pruitt, Mcfarlin		06-08-2015 03:26:16 PM	Summons & Complaint	Common Pleas	Georgetown	Awaiting Appro	val 🗎		
	± 8897	2015-76532	New Case: Adams, Jones		06-05-2015 01:43:25 PM	Summons & Complaint	Common Pleas	Georgetown	Awaiting Appro	val 🗎		
Num	ber of Fi	lings: 6	\rm - Message from the court/cle	e <b>rk</b>								

2. Locate your filing with a status of Payment Pending and click **Make Payment**.





3. Click **OK** when the message prompt opens. You will be directed to the SC.Gov payment screens.

Follow the instructions on the payment screens. For instructions on making a payment, see the section *Payment and Case Status* in the Attorney Reference Guide entitled *Initiating a Case*.

**Note** To check on your filing status after making the payment, click the **Continue** button at the bottom of the Payment Receipt screen.